



**Karnataka People's Education Society's**

**DR AMBEDKAR COLLEGE OF ARTS, COMMERCE  
AND PG CENTRE. KALABURAGI**

(Affiliated to Gulbarga University, Kalaburagi)

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**Academic and Administrative Audit (AAA) Report  
(2018-19 to 2019-20)**

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## **(2018-19 to 2019-20)**

### **1. Introduction**

The Academic and Administrative Audit team visited for two days from February 18 to February 19, 2020 to Dr. Ambedkar College of Arts, Commerce, and PG Center in Kalaburagi, embark on a comprehensive evaluation of the institution's educational and administrative processes. This audit serves as a critical examination of the effectiveness and efficiency of various components, ranging from academic programs and teaching methodologies to student support services, infrastructure, and administrative protocols. Through meticulous scrutiny, we aim to identify the institution's strengths, weaknesses, opportunities, and challenges, thereby providing invaluable insights to inform strategic planning and drive improvement initiatives. By delving into both academic and administrative realms, our audit endeavors to foster accountability, facilitate informed decision-making, and inspire a culture of continuous enhancement, all in alignment with the pursuit of excellence in education and organizational efficacy at Dr. Ambedkar College.

### **2. About the institution:**

Dr. Ambedkar College of Arts, Commerce, and P.G. Centre, nestled in the heart of Kalaburagi city, is under the stewardship of the Karnataka People's Education Society, Kalaburagi, an SC/ST management. Situated in the historically rich Hyderabad Karnataka region, Kalaburagi boasts significant cultural heritage, graced by revered saints Sri. Sharnabasaveshwar and Khwaja Bandenawaz, commemorated by the celestial monument, Buddha Vihar. Founded in 1982 under the patronage of Shri. Mlallikarjun Kharge and spearheaded by founder secretary Shri Marutirao Maley, the institution aligns with the society's core mission of propagating spiritual and cultural values espoused by Lord Budha, Basava, and Ambedkar, contributing to the holistic upliftment of all communities regardless of caste or creed. Affiliated to Gulbarga University, Kalaburagi, since its inception, the college received permanent affiliation in 1991 and was included under the grant-in-aid code by the Government of Karnataka in 1984. Further, recognition under 2f and 12b of the UGC Act of 1956 underscores its commitment to academic excellence. The institution has expanded academic horizons by introducing English as an optional subject in 2013-14 and initiating postgraduate courses in Political Science, Economics, and Commerce in 2014-15, thereby enhancing academic flexibility and enriching educational offerings.

### **3. Criterion-wise Observations, Comments and Suggestions**

#### **Criteria I: Curricular Aspects**

##### **Institution Mission and Goals:**

- The institution's mission is to provide better education and spread cultural values.
- It aims to contribute significantly to general education, emphasizing mental and scientific values.
- The goals and objectives are clearly defined to address the needs of major stakeholders.

##### **Curriculum and Flexibility:**

- The college cannot frame its own curriculum, making goal attainment challenging.
- It achieves its goals through flexible program options within the existing syllabus.

##### **Pedagogical Methods:**

- Standard pedagogical methods are followed.
- Teachers prepare annual lesson plans, ensuring syllabus coverage, revision, and refresher sessions.
- A work diary is maintained by teachers.
- Activities like class seminars, tests, trips, educational tours, and industrial visits are conducted.

##### **Curriculum Design and Values:**

- The university's curriculum includes courses that address general and human values.
- These values are integrated into language courses for B.A and B.Com students.
- Environmental studies and the Indian Constitution are mandatory papers for all graduates.
- The Department of Commerce has organized a workshop on the revision of the syllabus (CBCS).

## **Criteria II: Teaching, Learning & Evaluation**

### **Teaching and Learning Methods:**

- Efforts are made to provide appropriate teaching and learning experiences to enhance academic performance.
- The faculty's adequacy and competency are crucial for handling various study programs.
- The institution evaluates its teaching effectiveness through a robust evaluation methodology.

### **Admission Process:**

- The admission process is simple and transparent.
- It includes oral and written tests for aspirants.
- Students with a minimum passing percentage in PUC or equivalent exams are admitted.

### **Assessment and Support:**

- Student competence and knowledge are assessed through tests after admission.
- Special programs and remedial coaching classes are organized for slow learners.
- Simplified books, bilingual teaching, topic revision, and personal academic counseling are provided.

### **Support for Advanced Learners:**

- High-capability students are assigned fieldwork, provided special books, and trained for campus interviews.

### **Student-Centric Methods:**

- Innovative and engaging learning sessions are used.
- English Department conducts mock interviews and uses a language lab to improve oral communication.
- Kannada and Hindi Departments focus on interpersonal and media communication skills.
- History Department uses ancient coin exhibitions to teach historical currency usage.
- Political Science Department organizes quizzes, debates, and youth parliamentary discussions.
- Folklore displays by Rural Development and Kannada Departments help understand traditional rural life.
- Economics Department uses textbooks published by a former principal and conducts mock markets.

**Practical Training and Projects:**

- Commerce Department organizes industry visits for practical training and project report preparation.

**Teaching Aids:**

- Audio-visual aids like PPT and OHP are used to enhance the effectiveness of teaching and learning.

**Teacher Roles and Evaluation:**

- Teachers act as friends and guides, making exams student-friendly.
- The institution conducts internal evaluations to assess learners' capabilities and grasping power.

## **Criteria III Research, Consultancy & Extension**

**Knowledge Creation and Transfer:**

- Recognizes the importance of creating and transferring knowledge.
- Recently published an anthology of Hindi poems by an M.COM student titled "Meri Kavitayen".

**Community Engagement:**

- Promotes neighborhood community networks and student engagement.

**Faculty Research Activities:**

- Faculty members participate in research activities.
- Two teachers have guided nearly 20 students to doctorate completion.
- Publications include books in Economics, Political Science, Rural Development, and Commerce with ISBN numbers.
- Published 21 articles in UGC-notified journals and around 40 in national and international journals.

**Faculty Contributions:**

- Faculty members actively participate in seminars, conferences, and workshops at national and international levels.
- Contributions include presenting papers and acting as resource persons.
- Faculty members have chaired sessions at these events.

**Teacher Evaluation and Motivation:**

- Student evaluations of teachers incentivize improved teaching performance.
- The Best Teacher Award motivates teachers to excel.
- High student performance in examinations reflects effective teaching and learning, with an average success rate over 85%.

**Extension Activities:**

- Promotes community development, social work, and organizes blood donation camps.
- NSS activities in rural areas address issues like literacy, poverty, and environment.
- Recent NSS camps focused on medical aid, legal aid, and plastic disposal awareness.

**Student Participation in Extension Activities:**

- Student involvement in extension activities is highly appreciated.
- The institution does not widely publish the expertise available for consultancy.

**Criteria IV: Infrastructure & Learning Resources****Campus and Facilities:**

- Located on a 2-acre campus in the city center.
- Well-designed, neatly constructed, and well-maintained buildings.
- Campus beautification is managed by staff and students, particularly NSS students.
- Facilities include a separate library building, sports rooms, health room, canteen, two-wheeler parking shed, open-air theatre, small gardens, and a new P.G. building under construction.

**Library:**

- Equipped with 27,059 books, 409 reference books, 35 journals, 22 magazines, and 10 newspapers.
- Two reading rooms: one for magazines and newspapers, and another for reference books and journals.
- Book bank room available.
- Book lending: 2 books for I & II year students, 3 books for III year students; more for those with 60%+ in exams.
- Open beyond normal hours.
- Library uses a barcode system.

**Sports and Recreation:**

- Playground, sports equipment, and a gym with separate schedules for boys and girls.
- Support for outstanding athletes includes diet allowances and sports costumes.
- Medals won at state/university level, participation in North Zone Inter University sports, and five students recognized as University Blue.

**Hostel Facilities:**

- Girls' hostel available on campus.
- Need for a boys' hostel

**Computer Laboratory:**

- Modern central lab with 25 computers.
- Technical support staff available.

**Seminar Hall:**

- AC seminar hall with LCD projector, laptop, and equipped podium for seminars, workshops, and academic activities.

**Auditorium:**

- Dr. Ambedkar Auditorium Hall with audio-visual facilities, seating for over 500 students.
- Used for cultural and academic events.

**Health and Hygiene:**

- Health care center in the girls' hostel.
- Regular medical check-up camps.
- Visiting doctor for students' medical needs.

**Technology and Research:**

- Departments provided with computers.
- Recognized as a research center.
- Two power generators installed.
- Administrative office adjacent to the principal and IQAC chamber.
- Annual IT infrastructure upgrades to meet student demands and curriculum changes.
- Mechanism in place for maintenance and upkeep of infrastructure and equipment.

**Criteria V: Student Support & Progression****Student Representation:****Student representatives are included in various academic and administrative bodies:**

- IQAC (Internal Quality Assurance Cell)
- Cultural Committee
- Commerce Association
- Library Committee
- Anti-Ragging Committee
- Sports Committee
- Student Welfare Cell
- Women Cell
- NSS Unit
- Tour Committee
- Discipline Committee

**Alumni Association Meets Annually**

- Alumni share expertise on job difficulties, career planning, and academic issues with current students.
- Alumni are employed in diverse sectors: Education, Social Welfare, Judicial, Jail, Health, Police, etc.
- Alumni adopted a poor but intelligent girl, Savita Srimanta.
- Published an anthology of Hindi poems titled "Meri Kavita" by an M.Com student.

**Student Progression:**

- Over 60% of graduates pursue further education in postgraduate courses, B.Ed, B.P.Ed, Law, etc.
- Many graduates join PG courses at different institutions and clear NET/SLET examinations.
- Some students pursue Ph.D.s after completing their post-graduation from the institution's PG center.

**Criteria VI: Governance and Leadership**

### **Committees for Coordination and Monitoring:**

- Betterment and planning committee oversees annual budget and development.
- College committee manages resources appointed by the management.
- Part-time and full-time teachers' salaries are paid by the college management.
- Special coaching provided to weaker students, with extra attention to SC/ST students.
- Financial assistance provided to financially challenged students.
- Establishment of Grievance Redressal Cell.

### **Departmental Autonomy:**

- Departments delegated authority and operational autonomy.
- Each department provided with separate chambers equipped with computers.
- H.O. Ds collaborate with the principal and IQAC to develop their departments.
- Staff Appraisal System:
  - Self-appraisal system for staff members.
  - Staff submit self-appraisal reports to the principal and management annually.
- External Audit:
  - Conducted by Chartered Accountants (CAs) or Joint Director Collegiate Education, Kalaburagi, and LIC of the concerned University (GUK).
  - Latest audit conducted in 2017-18.

### **Meetings and Initiatives:**

- Meetings held to formulate new initiatives and discuss issues related to teaching, learning, and evaluation.
- Criteria VII Innovative Practices

### **Criteria VII: Institutional Values and Best Practices**

- The institution has taken significant steps towards gender equity initiatives, focusing on safety and security, counseling, and providing common rooms for female students. Additionally, efforts are made to promote a clean and green environment, with tree plantation drives organized by the management and maintenance carried out by NSS volunteers.
- National festivals and important Indian personalities' birth/death anniversaries are celebrated, including Independence Day, Republic Day, Kannada Rajyotsava, and Hyderabad Vimochana Dina. Cultural activities commemorate the sacrifices of freedom fighters. Founder's Day involves providing food to orphanages, while on October 2, students donate blood. Events like the Jatha for national integration and Sarva Dharma Sammelana promote communal harmony and ethical values.
- The institution's success is evident in its students' academic performance, with low entry-level performance but significant improvement by exit level, as demonstrated by comparative results of P.U.C. II year and B.A. and B.Com final year students.



**Two notable best practices include:**

- Dr. Ambedkar Vichar Vedike (Forum): Organizes guest lectures, academic, and cultural events to propagate Dr. Ambedkar's ideas, fostering social justice and talent exhibition among students.
- Various Coaching Classes: Bridge courses, English grammar and spoken classes, computer basic classes, and coaching for competitive examinations aim to enhance students' knowledge and skills to meet present needs and succeed in competitive exams.

## **4. SWOC Analysis**

**Strengths:**

- Dedicated faculty and supportive management drive initiatives for student welfare and academic excellence.
- Modern infrastructure including well-equipped facilities and a library fosters a conducive learning environment.
- Student support services such as counseling and financial aid ensure student success.
- Active engagement in community development and celebration of national festivals showcase social responsibility.

**Weaknesses:**

- Low entry-level academic performance indicates potential issues with student preparedness.
- Limited formal mechanisms for sustainability planning may hinder long-term environmental efforts.
- Dependency on external audits for quality assessment may limit proactive problem identification.
- Effectiveness of gender equity initiatives and their impact remain unclear.

**Opportunities:**

- Expansion of academic programs to meet evolving student interests and industry demands.
- Leveraging alumni networks for mentorship and career guidance to current students.
- Integration of technology for enhanced teaching effectiveness and administrative efficiency.
- Forming partnerships with industry and other institutions for research collaboration and joint initiatives.

**Challenges:**


- Ensuring consistent academic standards amid diverse student backgrounds poses a challenge.
- Financial sustainability may be compromised by resource constraints.
- Addressing gender equity issues requires ongoing vigilance and cultural change.
- Adapting to changing educational landscapes while meeting regulatory requirements

is challenging.

## 5. Suggestions and Recommendations

1. Implement a comprehensive academic support program targeting students' entry-level challenges to enhance their preparedness and academic performance.
2. Strengthen sustainability initiatives by establishing formal mechanisms for green audits and expanding environmental education programs.
3. Foster alumni engagement through mentorship programs and career guidance initiatives to provide valuable support to current students.
4. Invest in technology infrastructure and training to integrate digital tools effectively into teaching and administrative processes, enhancing efficiency and innovation.
5. Develop strategic partnerships with industry, government, and educational institutions to expand academic offerings, research collaborations, and internship opportunities, fostering institutional growth and relevance.

Sr No	Name of the Auditors	Designation	Signature & Seal
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2	Dr. Rajshekhar Beernalli Principal, M.S.I. Degree College, Kalaburagi	Member Co-ordinator	 <b>PRINCIPAL</b> HKES M.S.I. Degree College KALABURAGI-585 102
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