

INSTITUTIONAL ASSESSMENT AND ACCREDITATION (Effective from July 2017)

Accreditation - (Cycle - 3)

PEER TEAM REPORT ON

INSTITUTIONAL ACCREDITATION OF KARNATAKA PEOPLES' EDUCATION SOCIETY'S DR. AMBEDKAR COLLEGE OF ARTS AND COMMERCE C-9239

Kalaburagi Karnataka 585101

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL An Autonomous Institution of the University Grants Commission P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I:GENERAL INFORMATION

1.Name & Address of the	KARNATAKA PEOPLES' ED	UCATION SOCIETY'S DR.		
institution:	AMBEDKAR COLLEGE OF ARTS AND COMMERCE			
	Kalaburagi			
	Karnataka			
	585101			
2. Year of Establishment	1982			
3.Current Academic Activities at				
the Institution(Numbers):				
Faculties/Schools:				
Departments/Centres:	10			
Programmes/Course offered:	4			
Permanent Faculty Members:	7	7		
Permanent Support Staff:	6			
Students:	883			
4.Three major features in the	1. More than 80% of the students are from reserved category and			
institutional Context	Rural area.			
(Asperceived by the Peer Team):	2. College trust has school and PU in the campus.			
	3. Teachers are committed			
5.Dates of visit of the Peer Team	From : 24-08-2018			
(A detailed visit schedule may be	To: 25-08-2018			
included as Annexure):				
6.Composition of Peer Team				
which undertook the on site visit:				
	Name	Designation & Organisation Name		
Chairperson	DR. SHIRISH KULKARNI	Vice Chancellor, SARDAR		
		PATEL UNIVERSITY		
Member Co-ordinator:	DR. MANJULA RANA	Professor, HEMWATI NANDAN		
		BAHUGUNA GARHWAL		
		CENTRAL UNIVERSITY.		
Member:	DR. BINOD KUMAR	FormerPrincipal,GHATSILA		
		COLLEGE GHATSILA		
NAAC Co - ordinator:	Dr. Shyam Singh Inda			

Section II:CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QlM) in Criterion1)		
1.1	Curricular Planning and Implementation	
1.1.1	The institution ensures effective curriculum delivery through a well planned and documented	
QlM	process	
1.2	Academic Flexibility	
1.3	Curriculum Enrichment	
1.3.1	Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability,	
QlM	Human Values and Professional Ethics into the Curriculum	
1.4	Feedback System	

Qualitative analysis of Criterion 1

This aspect deals with the mission of the institution, its relevance and translation of its goal into programme offered by it. The goal and objectives of the institution also define its distinctive character and address the needs of the major stake holders.

The goal and objectives of the college are to spread cultural values by providing better education. The college seeks to make significant contribution to general education with an emphasis on mental and scientific values of life. The goals and objectives of the institution are clearly defined.

Since the college has no power in framing the curriculum, attainment of goal through implementation of the syllabus is a challenging task. However through internal flexibility of offering programme options the institution has attained the goal and objective.

For effective implementation of curriculum, the institution follows standard methods of pedagogy its own calendar of events based on the university calendar of events. Every teacher accordingly prepares his or her own annual lesson plan in order to ensure that apart from covering syllabus there is some room for revision and refresher session too. And a work done diary is maintained by teachers. They conduct class seminars, tests, trips, educational tours and industrial visits for the students. The institution takes special care about slow learners by taking special coaching classes for them.

The representation of the collage teachers on the Board of Studies is significant. The institution has constituted various committees to inculcate the issues related to Gender, Environment and Sustainability and Human Values among students. International Women's Day is being celebrated by women cell. Successful women are invited to inspire the students. N.S.S.Unit conducts programs and special camps to create awareness among students about sustainability and human values.

The university has designed its curriculum in which some of the courses deal with above said values General and human values are part of all languages taught as basic and optional for B.A & basic for B.Com students.

Environment studies and Indian constitution are papers that is taught for all graduates. Department of Commerce has conducted one workshop on Revision of Syllabus (CBCS) in the institution.

Criterion2	- Teaching-learning and Evaluation (Key Indicator and Qualitative Metrices(QIM) in Criterion2)	
2.1	Student Enrollment and Profile	
2.2	Catering to Student Diversity	
2.2.1	The institution assesses the learning levels of the students, after admission and organises special	
QlM	programs for advanced learners and slow learners	
2.3	Teaching- Learning Process	
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving	
QlM	methodologies are used for enhancing learning experiences	
2.3.4	Innovation and creativity in teaching-learning	
QlM		
2.4	Teacher Profile and Quality	
2.5	Evaluation Process and Reforms	
2.5.1	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level	
QlM		
2.5.2	Mechanism of internal assessment is transparent and robust in terms of frequency and variety	
QlM		
2.5.3	Mechanism to deal with examination related grievances is transparent, time-bound and efficient	
QlM		
2.5.4	The institution adheres to the academic calendar for the conduct of CIE	
QlM		
2.6	Student Performance and Learning Outcomes	
2.6.1	Program outcomes, program specific outcomes and course outcomes for all programs offered by	
QlM	the Institution are stated and displayed on website and communicated to teachers and students	
2.6.2	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated	
QlM	by the institution	
2.7	Student Satisfaction Survey	

Qualitative analysis of Criterion 2

This criterion deals with the efforts of the institution in providing appropriate teaching, learning methods or experiences to improve their academic performance. It looks at the adequacy and competency of the faculty which handle the various programmes of the study as well as effectiveness of the evaluation methodology of the institution.

The admission process followed by the institution is very simple. It conducts simple oral and written tests to the aspirants at the time of admission. Students who qualify PUC or equivalent examination with minimum passing percentage of marks are admitted to the college. Thus the process of admission is transparent and simple.

The student's competence and knowledge after the entry stage is assessed on basis of tests. The institution in this way assesses the learning levels of the students and organizes special programs for slow learners.

Support for slow learners Remedial coaching classes are conducted for them. Simplified version of books, are provided. Bilingual method of teaching is followed. Need base revision of topics and personal academic counseling are done.

Students with higher capabilities of learning are assigned field work, given special books and trained to face campus interview.

Student centric methods are used for enhancing learning experiences. The faculty carry out innovative and entertaining sessions of learning. The department of English involves the students in mock interview and takes them to language lab where interview clips are shown to improve their performance in oral communication. Departments of kannada and Hindi train students inter-personal public and media communication skill by assigning them speeches and news reading assignments. The department of history exhibits the ancient coins to impart knowledge among the students about their use in different rulers in different ages. The department of political science conducts quiz and debate on Indian constitution and sends the students to take part in youth parliamentary discussion held in Pune. It has shown parliament discussions and court trials to the students.

Folklore displays by the department of Rural Development and Kannada are the novel methods of learning the traditional life of rural communities helps the students to understand the rural characteristics of the region.

Department of Economics has been benefited from the textbooks published by the former principal. It conducts mock market where it assigns the role of buyers and sellers to the students.

Commerce Department organizes visits to industries to impart practical training. The students of the department prepare project reports on various topics.

Some departments are found using audio-visual aids such as PPT and OHP to make teaching learning effective.

The teachers in the college provide excellent service to the students by performing multiple role as friend and guides by making "Exam friendly". The institution conducts internal evaluation of learners to assess the capability and grasping power of the learners.

Citterions - Research, innovations and Extension (Rey indicator and Quantative Metrices(QiW) in			
Criterion3	Criterion3)		
3.1	Resource Mobilization for Research		
3.2	Innovation Ecosystem		
3.2.1	Institution has created an ecosystem for innovations including incubation centre and other		
QlM	initiatives for creation and transfer of knowledge		
3.3	Research Publications and Awards		
3.4	Extension Activities		
3.4.1	Extension activities in the neighbourhood community in terms of impact and sensitising students		
QlM	to social issues and holistic development during the last five years		
3.5	Collaboration		

Criterion3 - Research Innovations and Extension (Key Indicator and Qualitative Metrices(QIM) in

Qualitative analysis of Criterion 3

The institution realizes the necessity and significance of initiatives for creation and transfer of knowledge, Recently the institutions has brought out an Anthology of Hindi Poems composed by an M.COM Student. "Meri Kavitayen". (My poems).

The institution promotes institutions neighborhood community network and student engagement.

The faculty initiates to participated in Research Activities. Two teachers have guideship. They have guided nearly 20 students to get their doctorates. The publication of books by some department like Economics, Political Science, Rural Development and Commerce. They have more number of books with ISBN number in their credits. They have published Twenty one articles in the Journal notified on UGC website and some forty articles in the reputed national and international Journals.

Teachers are participating in seminars, conferences, workshops from Nationals and International level and their contribution in the form papers presented in the seminars.

Faculty member has chaired session at National and International Seminars and even have acted as Resource Person for the seminars.

Teachers Evaluation by Students is a good practice which offers incentives to the teachers to improve their teaching performance. The Best Teacher Award seem to have motivated the teachers to their best in teaching.

Students performances in examination and their success rate is a parameter of effective teaching and learning. In most of the subjects the average success rate is more than 85%. And students acquiring first class with distinction are more in number than that passed in second class and pass class. The institutions has secured a university rank in 2015. Recently the students from commerce faculty have secured good marks in Income Tax and QT ranging from 96% to 100%. A student in Accountancy secured Gold medal in 2016 at university level.

The Affiliating University prepares the Calendar of Events every year and the Institution is bound to adhere to the schedule.

The college has been working to promote extension activities, covering the areas like community development, social work, blood donation camp programme.

The Institution organizes NSS activities in rural areas to enable the students and staff to come in contact with the problems faced by the villages which have relevance from the National point of view i.e. literacy, poverty, environment etc. Some recent N.S.S. camps on medical aid, legal aid, plastic disposal awareness etc. are worth appreciating .

Students participate in extension activities needs to be specially appreciated. The institution does not publish the expertise available for consultancy.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrices(QIM) in		
Criterion4)		
4.1	Physical Facilities	
4.1.1	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories,	
QlM	computing equipment, etc.	
4.1.2	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre	
QlM	etc., and cultural activities	
4.2	Library as a Learning Resource	
4.2.1	Library is automated using Integrated Library Management System (ILMS)	
QlM		
4.2.2	Collection of rare books, manuscripts, special reports or any other knowledge resources for library	
QlM	enrichment	
4.3	IT Infrastructure	
4.3.1	Institution frequently updates its IT facilities including Wi-Fi	
QlM		
4.4	Maintenance of Campus Infrastructure	
4.4.2	There are established systems and procedures for maintaining and utilizing physical, academic	
QlM	and support facilities - laboratory, library, sports complex, computers, classrooms etc.	

Qualitative analysis of Criterion 4

The college is built in an area of 2 acres situated in the heart of city. The buildings of the college are well designed, neatly constructed and well maintained. The beautification of the campus is taken care of by the staff and students themselves in general and by NSS students in particular. There is a separate library building, sports rooms, health room, a canteen a two wheeler parking shed, an open air theatre and small gardens. P.G. Separate building under construction.

The library is well equipped with various textbooks there are 27,059 books, and 409 reference books, 35 journals besides 22 magazines and 10 newspapers. There are two reading rooms with furniture one for magazines and newspapers and another for reference books and journals and a book bank room. Normally two books are given to the I & II year students and three books to III year students. More books are given to those students who have passed the University Examinations securing 60% and above. Library is kept open even beyond normal working hours for use by the students. The process of Library with Bar code system.

The Institution has a playground and sports equipments. There is a gym. Boys and girls are making use of their facilities and are given different time schedule. Outstanding sports persons are offered diet amount, sport costumes. The students won medals during the academic year 2014-15 in the state/ University level sports meet and a student of the college participated in North Zone Inter University level sports meet. Five students of the Institution have become University Blue.

The college has its own girls hostel in the campus. There is a need to construct boys hostels which may be able to get accommodation to 63% of its student community in hostels.

Computer laboratory: the institution has a modern central computer laboratory with 25 computers. There is a staffs to maintain the systems and to provide technical assistance to faculty and students.

Seminar Hall: The institution has an AC seminar hall with facilities like LCD projector, Laptop and a well equipped podium to organize seminars, workshops and academic activities.

Auditorium: Dr. Ambedkar Auditorium Hall is equipped with audio visual facilities. More than 500 students can be accommodated in the Auditorium. It is utilized for cultural and academic activities.

Health & Hygienic: Health care center is established in the girl's hostel. Regular Medical check-up camps are organized. A Doctor visits the college for need base medical check-up for the students.

Open Air Theatre: Open Air Theatre is in front of the college. Theoretical events and functions of big nature are arranged in the open air theatre. It was established in 2007.

Departments have been provided computers.

College is recognized as research centre.

Two power generators are installed.

Administrative office is setup adjunct to principal & IQAC Chamber.

The Institution shall deploy and upgrades its I.T. infrastructure and associated facilities every year. It is done to fulfil the demands and needs of the students. On account of increase in strength and change in the curriculum delivering such initiatives have become important parts of present education system. The institution has the mechanism for maintenance and upkeep of the infrastructure facilities and equipment of the college.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QlM) in Criterion5)		
5.1	Student Support	
5.2	Student Progression	
5.3	Student Participation and Activities	
5.3.2	Presence of an active Student Council & representation of students on academic & administrative	
QlM	bodies/committees of the institution	
5.4	Alumni Engagement	
5.4.1	The Alumni Association/Chapters (registered and functional) contributes significantly to the	
QlM	development of the institution through financial and non financial means during the last five years	

Qualitative analysis of Criterion 5

Various academic and administrative bodies of the institution have student representatives on them. They are IQAC, Cultural Committee, Commerce Association, Library Committee, Anti-ragging Committee, Sports Committee, student welfare Cell, women Cell, N.S.S. Unit, Tour Committee & Discipline Committee.

The institution has an Alumni Association. The Alumni Association meets once in a year. The Alumni members agreed to share their expertise about difficulties in finding job, career planning and other academic

issues with current learners. From the available information at the college, it could be seen that many of the alumni are placed and working in various departments like Education, Social welfare, Judicial, Jail, Health, Police etc.

Savita Srimanta poor but intelligent girl adopted by the alumni.(Specified by college) And It has also brought out an Anthology of Hindi Poems under the title "Meri Kavitayne" (My Poems) of an M.com. Student.

More than 60% of the students after completion of their degrees here joined post –graduate courses, B.Ed, B.P.Ed, Law Courses etc. Many students of this college after completing their degrees joined P.G. Course in different institutions and then cleared the NET/SLET examination some students after their post graduation from this P.G. Center peruse their Ph.D's.

Criterion	6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrices(QIM) in		
Criterior	(6)		
6.1	Institutional Vision and Leadership		
6.1.1	The governance of the institution is reflective of an effective leadership in tune with the vision		
QlM	and mission of the institution		
6.1.2	The institution practices decentralization and participative management		
QlM			
6.2	Strategy Development and Deployment		
6.2.1	Perspective/Strategic plan and Deployment documents are available in the institution		
QlM			
6.2.2	Organizational structure of the institution including governing body, administrative setup, and		
QlM	functions of various bodies, service rules, procedures, recruitment, promotional policies as well as		
	grievance redressal mechanism		
6.2.4	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and		
QlM	implementation of their resolutions		
6.3	Faculty Empowerment Strategies		
6.3.1	The institution has effective welfare measures for teaching and non-teaching staff		
QlM			
6.3.5	Institution has Performance Appraisal System for teaching and non-teaching staff		
QlM			
6.4	Financial Management and Resource Mobilization		
6.4.1	Institution conducts internal and external financial audits regularly		
QlM			
6.4.3	Institutional strategies for mobilisation of funds and the optimal utilisation of resources		
QlM			
6.5	Internal Quality Assurance System		
6.5.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the		
QlM	quality assurance strategies and processes		
6.5.2	The institution reviews its teaching learning process, structures & methodologies of operations		
QlM	and learning outcomes at periodic intervals through IQAC set up as per norms		
6.5.5	Incremental improvements made during the preceding five years (in case of first cycle)		
QlM			
	Post accreditation quality initiatives (second and subsequent cycles)		

Qualitative analysis of Criterion 6

Various committees are functioning for efficient internal coordination and monitoring. A betterment and planning committee has been constituted by the society to look after the annual budget and its development. The college committee constituted by the Management manages its resources. The college management so far appointed Nineteen part-time teachers for U.G. and Eight Full time teachers for P.G. pays their salary.

Special coaching is given to weaker students in general and extra care is shown on the SC/ST students in particular. Since most of the students of the college are from the SC/ST and Backward communities, they get scholarships from the Government. However, some students who are very poor and not in a position to pay their exam fees etc. are given financial help by the teachers of the college. The teachers involvement in the welfare of the students is appreciable. A Grievance Redressed Cell has been just established and it could be active.

The institution delegates authority and operational autonomy to all the departments. The departments have been provided separate chambers which have been provided computer. The H.O.D's have shouldered the responsibilities to develop their respective departments. They do it in consultation with the principal and IQAC. They have given freedom in formulation and implementation the development plans of the departments.

The management & the institution have developed a self appraisal system for the staff. Staff members have to submit self appraisal reports to the principal & the management by the end of the academic year. The External audit is conducted by the CA. Sometime external audit is conducted by the Joint Director Collegiate Education, Kalaburagi and LIC of the concerned University (GUK). The latest audit was conducted in 2017-18. It conducts meetings in which new initiatives are formulated and discusses about the issues related to teaching, learning and evaluation.

Criterion	7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QIM) in		
Criterion			
7.1	Institutional Values and Social Responsibilities		
7.1.2			
QIM			
	1. Institution shows gender sensitivity in providing facilities such as:		
	1. Safety and Security		
	2. Counselling		
	3. Common Room		
7.1.5	Waste Management steps including:		
QIM	Solid waste management		
	Liquid waste management		
	• E-waste management		
7.1.6	Rain water harvesting structures and utilization in the campus		
QlM			
7.1.7	Green Practices		
QlM	• Students, staff using		
	a) Bicycles		
	b) Public Transport		
	c) Pedestrian friendly roads		
	Plastic-free campus		
	Paperless office		
	Green landscaping with trees and plants		
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian		
QIM	personalities		
7.1.19	The institution maintains complete transparency in its financial, academic, administrative and		
QIM	auxiliary functions		
7.2	Best Practices		
7.2.1	Describe at least two institutional best practices (as per NAAC Format)		
QIM 7.3	Institutional Distinctiveness		
7.3.1	Describe/Explain the performance of the institution in one area distinctive to its vision, priority		
QIM	and thrust		

Qualitative analysis of Criterion 7 The institution has undertaken facilities towards gender equity initiatives

1) Safety and security

2) Counselling

3) Common Room

Concentrated efforts are put by the teachers and the management to bring home the importance of clean and green environment to the students. Tree plantation is taken up by the management to maintain purity and beauty of the college. It aims to provide the rich and congenial atmosphere for the academic. Though there is no formal mechanism for green audit. As part of this N.S.S. volunteers have planted a number of trees. Trees are taken care of and maintained by the institution.

The institution organizes national festivals and birth/death anniversaries of the great Indian personalities. The institution observes Independence Day, Republic Day, Kannada Rajyotsava and Hyderabad Vimochana Dina every year. Cultural activities such as singing, dance and skit are arranged. The events express the sacrifice of freedom fighters for the cause of liberation. On the eve of national festivals the campus and surroundings of the institution are cleaned.

On Founder's Day food is supplied to orphanage. And on October 2, students donate blood. Jatha for national integration is held on 14 of April. Students of the college are taken to the village where farmers are committed suicide/ financial help is given to the dependents of the family. Sarva Dharma Sammelana is conducted in which heads of the major religions are brought on one stage. Priests of different faiths such as Ramakrishna Ashrama, Buddha Vihar, Darga Om Shanti and Church are invited to address the students and staff to inculcate human values and professional ethics.

A tremendous result of the institution is distinctive to its vision, priority and thrust.

The performance of the students at entry level is very low but the performance of the same students at exit level is high. The institution has shown it through a comparative statements of the results of P.U.C. II year and B.A. and B.Com final year. The average passing percentage of students at entry level is usually 50% but the passing percentage of the students at exit level is 70%.

Two Best practices of the Institution

1) Dr. Ambedkar Vichar Vedike (Forum)

The forum is meant to propagate the ideas of Dr. Ambedkar. Guest lectures, academic and cultural events are conducted. It aims to imbibe the spirit of social justice among the students and to make them fight against all kinds of exploitations. It also provides the best platform to the students to exhibit their talents. Four Special Lectures on Dr. Ambedkar are conducted every year. Two days divisional level cultural competitions are organized towards the end of every academic year.

2) Various Coaching Classes

In order to bridge the gap between the knowledge of the previous and present course. The bridge course is conducted. To enhance oral and writing skills of students English Grammar and Spoken Classes are held. To update the students to the present needs Computer Basic Classes are taken. To help and enable students to get through the competitive examinations successfully, Coaching Classes are organized.

Section III:OVERALL ANALYSIS based on Institutional strengths. Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Overall Analysis

Strength:

This College (Dr. Ambedkar College of Arts, Commerce and PG Centre) is situated in the heart of Kalaburagi, is a city and divisional head quarter. It is also a historical and religious place has a Campus of 2.64 acres with a very good infra structure. It is observed that the College provides higher education mainly to ST, SC, & OBC students. The College has green campus with required coverage.

It provides education to poor and unprivileged students. 80% of the total students of the college have poor socio –economic background and of reserve category. As students are from rural area very poor in English language, for which college has to go for bridge course for students.

The college should initiate formal linkage with centres and organizations of excellence in India & abroad. The college has opportunities to introduce industry oriented technical courses and to undertake innovative and incubation centres for entrepreneurship and developmental

Programmes so that employability of the students will improve.

Majority of teaching posts and non teaching posts are vacant, therefore college invite part time or guest faculties. Teachers are committed for their teaching and helping the students. College intends to introduce science faculty in the campus for which building construction is ongoing.

Parent university has revised the curriculum after long period i.e. 5 years which difficult for college to bring recent developments in teaching.

The institution organizes national festivals and birth/death anniversaries of the great Indian personalities. The institution observes Independence Day, Republic Day, Kannada Rajyotsava and Hyderabad Vimochana Dina every year. Cultural activities such as singing, dance and skit are arranged.

Section IV:Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Vacant teaching and non teaching post shall be filled in.
- College should initiate Value added/Certificate courses to improve employability of students.
- College to undertake innovative incubation center for entrepreneurship development programme.
- Boy's hostel may be constructed.
- Academic audit, green audit, energy audit college should conduct periodically.
- Looking to number of girls students, sanitary napkins vending and disposal machine should be installed.
- Latest edition books for taxation and other subjects should be purchased.
- Sports and cultural activities should be on regular basis.
- Part time/Guest teaching faculty may be appointed full time.
- In purchases, college should register on Government Electronic Market Place portal (GeM).

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. SHIRISH KULKARNI	Chairperson	
2	DR. MANJULA RANA	Member Co-ordinator	
3	DR. BINOD KUMAR	Member	
4	Dr. Shyam Singh Inda	NAAC Co - ordinator	

Place

Date